

**Performance Audit  
Committee minutes**

**2017**

**PERFORMANCE AUDIT COMMITTEE**

**MEETING: 27 APRIL 2017**

**REPORT BY: SECRETARY TO THE COMMISSION**

**MINUTE OF PREVIOUS MEETING**

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**Introduction**

1. This paper provides updated information on the previous minutes of the Committee.

**Updated information**

2. The Accounts Commission, at its meeting of 9 March, approved the attached minutes of the Committee of 23 February 2017 as a correct record.

**Conclusion**

3. The Committee is asked to note:
  - The attached minute.
  - Any other updates provided at today's meeting.

**Paul Reilly**  
**Secretary to the Commission**  
**19 April 2017**

MEETING: 9 MARCH 2017

**MINUTES OF MEETING OF PERFORMANCE AUDIT COMMITTEE OF 23 FEBRUARY 2016**

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Minutes of meeting of the Performance Audit Committee of the Accounts Commission held in the offices of Audit Scotland, Audit Scotland, 102 West Port, Edinburgh on Thursday, 23 February 2017, at 2pm.

PRESENT: Ronnie Hinds (Chair)  
Sandy Cumming  
Christine May  
Stephen Moore  
Sophie Flemig

IN ATTENDANCE: Paul Reilly, Secretary to the Commission  
Fraser McKinlay, Director Performance Audit and Best Value  
Carol Calder, Senior Manager, PABV [Item 7]  
Antony Clark, Assistant Director, PABV [Items 4 and 5]  
Gemma Diamond, Senior Manager, PABV [Item 6]  
Lorraine Gillies, Senior Manager, PABV [Item 5]  
Cathy MacGregor, Audit Manager, PABV [Item 5]  
Mark McCabe, Senior Manager, PABV [Item 7]  
Rikki Young, Business Manager, PABV [Item 4]

<u>Item no.</u>	<u>Subject</u>
1.	Apologies for absence
2.	Declarations of interest
3.	Minutes of meeting of 24 November 2016
4.	Work Programme Update
5.	Performance audit: emerging messages – Self-directed support (follow-up)
6.	Briefing: digital audit
7.	Policy briefing: health, care and communities
8.	Any other business

1. Apologies for absence

It was noted that apologies for absence had been received from Douglas Sinclair.

2. Declarations of interest

Christine May declared an interest in items 4 and 7, as Vice-Chair of Fife Cultural Trust, in relation to references to arm's length external organisations.

3. Minutes of meeting of 24 November 2016

The minutes of the meeting of 24 November were noted and approved as a correct record.

4. Work Programme Update

The Committee considered a report by the Director of PABV providing an update of progress of the work programme published on behalf of the Accounts Commission and Auditor General.

Following discussion, the Committee agreed:

- That future such reports make a clearer link with the Commission's strategic priorities.

*Action: Director of PABV*

- To note advice from the Director of PABV that he was working with the Secretary on how the Commission's committees consider programme development activity.
- Further in this regard, that members provide the Secretary with any comments to this end.

Thereafter, the Commission noted the report.

5. Performance audit: emerging messages – Self-directed support (follow-up)

The Committee considered a report by the Director of PABV advising of the emerging messages for the performance audit *Self-directed support: follow-up*.

Following discussion, the Committee agreed:

- To endorse the emerging messages, subject to a small number of revisions and other points to be addressed by the audit team in conjunction with the audit sponsors.
- That the audit team liaise with the sponsors and the Auditor General on completion of some remaining audit fieldwork.
- That a draft audit report be brought to the Commission meeting in May 2017, prior to publication in July 2017.

*Actions: Director of PABV*

6. Briefing: digital audit

The Committee considered a presentation by Gemma Diamond, Senior Manager, PABV on digital audit and digital developments in local government in Scotland.

Following the presentation, the Committee:

- Noted advice from the Secretary of how the matters raised in the presentation affected the Committee's role.
- Noted that the Director consider the following as part of the project:
  - Implications for equalities and accessibility
  - Effect on council employment
  - Effect on the quality of the service experienced by the citizen, and the consistency across councils in this regard
  - Effect on service efficiency and effectiveness of better data management, such as in health and social care integration
  - How digital matters affect, and feature in, Best Value audit reports.
- Endorsed the objectives, priorities and next steps of the project.
- Agreed that further updates be provided, with Commission input to the project provided, as required.

*Actions: Director of PABV*

The Chair thanked Gemma Diamond for her presentation.

7. Policy briefing: Health care and communities

The Committee considered a briefing from the Director of PABV on matters associated with the Health, Care and Communities cluster. The presentation was delivered by Carol Calder and Mark McCabe.

Following discussion, the Committee:

- Noted advice from the Director that a briefing on progress with community empowerment would be made to a future meeting of the Committee.
- Agreed that the Director consider how to present information showing the relationship between resource pressures of integration boards and their performance.

*Actions: Director of PABV*

Thereafter, the Committee noted the briefing and the Director thanked Carol Calder and Mark McCabe for their presentation.

8. Any other business

There being no further business, the meeting was closed.