

Section 3 - Building control

Building warrant and completion certificate applications

1. a) The percentage of requests for a building warrant responded to within 15 days.
- b) The average time taken to respond to a request for a completion certificate.
- c) The percentage of building warrants issued (or an application otherwise determined) within 6 days.
- d) The percentage of completion certificates issued (or an application otherwise determined) within 3 days.

What the indicator reports

The Scottish Executive has set national targets for the times to deal with building warrants and completion certificates. The national targets are that:

- 80% of applications for building warrants should be responded to within 15 days
- the time to respond to a request for a completion certificate will continue to be the average time (working days).
- 80% of building warrants should be issued within 6 days
- 80% of completion certificates should be issued within 3 days.

This indicator shows the extent to which councils meet the national target times for processing applications for building warrants and completion certificates.

Points to bear in mind

The extent to which councils prepare guidance to applicants on any deficiencies with an application for a warrant following its submission may influence the time taken to respond to an application.

Building regulations prescribe that councils should issue a completion certificate or advise the applicant of the reason for not doing so within 10 working days of receiving the application for a certificate.

Building control

Building control

Auditors appointed by the Accounts Commission have reviewed councils' arrangements for producing the performance information. In the table below, an 'x' is shown against an indicator where the auditor expressed doubts about the reliability of the authority's arrangements for producing the information.

Indicator Number	1		
Council	Building warrant and completion certificate applications		
	00/01	01/02	02/03
Aberdeen City			
Aberdeenshire			
Angus			
Argyll & Bute			
Clackmannanshire			
Dumfries & Galloway			
Dundee City			
East Ayrshire			
East Dunbartonshire			
East Lothian			
East Renfrewshire			
Edinburgh, City of			
Eilean Siar			
Falkirk			X
Fife			
Glasgow City			
Highland			
Inverclyde			
Midlothian			X
Moray			
North Ayrshire			
North Lanarkshire			
Orkney Islands			X
Perth & Kinross			
Renfrewshire			
Scottish Borders			
Shetland Islands			
South Ayrshire			
South Lanarkshire			
Stirling			
West Dunbartonshire			
West Lothian			

Building control

Building Control	Indicator 1					
	Percentage of building warrants responded to within 15 days	Percentage of building warrants issued within 6 days	Average time taken to respond to a request for a completion certificate	Percentage of completion certificates issued within 3 days	Number of building warrants issued	Number of completion certificates issued
	2002/2003	2002/2003	2002/2003	2002/2003	2002/2003	2002/2003
Aberdeen City	45.5%	50.4%	6.2 days	91.0%	2,361	1,658
Aberdeenshire	55.6%	84.6%	3.7 days	75.0%	2,660	2,800
Angus	73.2%	94.4%	2.8 days	81.8%	1,504	1,340
Argyll & Bute	81.3%	90.9%	2.1 days	85.1%	1,272	993
Clackmannanshire	18.6%	77.7%	5.4 days	97.4%	471	492
Dumfries & Galloway	37.3%	68.5%	4.8 days	71.3%	2,565	1,745
Dundee City	93.5%	95.4%	2.6 days	98.6%	864	1,600
East Ayrshire	39.4%	91.8%	3.1 days	77.8%	1,001	1,072
East Dunbartonshire	50.1%	89.4%	6.7 days	66.5%	900	977
East Lothian	76.5%	75.7%	3.7 days	88.8%	1,103	1,056
East Renfrewshire	74.9%	98.6%	3.0 days	78.2%	1,225	825
Edinburgh, City of	72.9%	68.8%	1.6 days	81.3%	6,042	6,176
Eilean Siar	80.8%	90.8%	9.4 days	97.8%	251	445
Falkirk	19.2%	100.0%	4.0 days	69.5%	1,271	1,225
Fife	88.4%	92.9%	2.7 days	94.0%	3,504	4,038
Glasgow City	89.0%	91.0%	2.3 days	78.0%	3,248	6,136
Highland	53.6%	89.1%	8.0 days	88.7%	2,639	2,662
Inverclyde	40.3%	57.7%	3.2 days	81.9%	626	648
Midlothian	33.1%	57.3%	5.2 days	34.0%	1,015	659
Moray	68.2%	79.6%	5.1 days	98.7%	1,121	1,170
North Ayrshire	75.5%	93.4%	6.2 days	97.4%	1,522	1,138
North Lanarkshire	61.4%	83.2%	2.4 days	60.4%	1,958	2,552
Orkney Islands	0.0%	0.0%	5.0 days	0.0%	314	255
Perth & Kinross	45.0%	36.9%	7.7 days	48.2%	2,480	1,750
Renfrewshire	69.0%	94.0%	1.8 days	93.0%	1,438	1,516
Scottish Borders	61.8%	87.8%	3.7 days	93.9%	1,578	1,807
Shetland Islands	74.2%	92.3%	4.4 days	92.7%	284	289
South Ayrshire	49.4%	70.4%	5.2 days	61.4%	1,137	1,356
South Lanarkshire	78.6%	95.5%	2.6 days	93.1%	2,880	2,738
Stirling	67.7%	81.5%	4.0 days	75.0%	513	1,052
West Dunbartonshire	33.4%	63.4%	2.5 days	67.9%	621	592
West Lothian	73.8%	91.2%	3.0 days	89.3%	1,491	2,934
Scotland	65.6%	80.4%	4.1 days	82.3%	49,259	53,557