

## West Lothian Council

Information on council performance comes from statutory performance indicators, value for money and other reports. **All** of these must be taken into account in considering how a council is performing. Further details about all of the information below are available in Section 1 of this document.

### Contextual data

- total resident population 163,780
- number of households 72,480
- Grant Aided Expenditure for 2007/2008 (£'000) 282,774
- Band D Council Tax for 2007/2008 (£) 1,128

### Statutory Performance Indicators - summary information

The council's performance worsened by 5% or more on 16 measures, and improved by 5% or more on 16 measures.

	Measures that worsened by...			Measures that improved by...		
	>15%	10-14%	5-9%	5-9%	10-14%	>15%
<b>Scotland</b>	<b>7</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>11</b>
<b>West Lothian</b>	9	2	5	7	4	5

A full set of the SPI measures used for this analysis is included at the end of the profile.

In 2004/05 this council had a ranking of 25 or below in indicators 7, 52, 53, 74, 79 and 81. By 2006/07, they had not improved by at least 5% in the following indicator:

Indicator number	Indicator definition (Ureliable in 2006/07)
52	Learning centre and learning access points - number of users as a percentage of the resident population
53	Learning centre and learning access points - number of time terminals are used per 1,000 population

### Progress towards Best Value

Between 1999 and 2002, the Accounts Commission's Performance Management and Planning (PMP) audit assessed the arrangements that councils' had in place to manage their performance under Best Value. It examined the extent to which councils and their various services had in place the basic building blocks for Best Value, in particular the key management processes required. Comment on the findings of the PMP Audit for the council may be found in the Profiles for 2001/02.

The PMP audits have been superseded by a cyclical programme of Best Value and Community Planning audits. This programme began in early 2004 and aims to cover all 32 councils over three years.

### Accounts Commission/Audit Scotland reports (April 2006 to October 2007)

- There were no Accounts Commission statutory reports published on this council during the time period
- The appointed auditor's report on the council's financial statement for the year was unqualified
- There were no reports published during this period that made reference to the comparative performance of councils.

More information about the work of the Accounts Commission and Audit Scotland are available at [www.audit-scotland.gov.uk](http://www.audit-scotland.gov.uk)

### **Inspectorates (April 2006 to October 2007)**

- In June 2007 the HM Inspectorate of Education published a report on a QMiE inspection of the council's education service. More information is available at: [www.hmie.gov.uk](http://www.hmie.gov.uk)
- The Benefit Fraud Inspectorate published a report on an inspection of the council in October 2006. More information is available at [www.bfi.gov.uk](http://www.bfi.gov.uk)
- In March 2007 the Social Work Inspection Agency published its performance inspection report on West Lothian council. More information is available at: [www.swia.gov.uk](http://www.swia.gov.uk)
- Communities Scotland completed an inspection of the council in October 2006. More information is available at: [www.communitiesscotland.gov.uk](http://www.communitiesscotland.gov.uk)
- The Food Standards Agency did not undertake an inspection of the council during this time period. More information is available at [www.foodstandards.gov.uk](http://www.foodstandards.gov.uk)

For more information on the work of Inspectorates in general, please refer to Section 1 of this report.

### **Scottish Public Services Ombudsman (April 2006 to October 2007)**

During this period the SPSO published a report against the council upholding a complaint regarding a council tax matter – April 2006

More information on the work of the Ombudsman is available at [www.spsso.org.uk](http://www.spsso.org.uk)

## Statutory Performance Indicators – list of measures

### West Lothian

	Measure	Rank in 06/07		PI measurement			Better ✓ or worse ✗ since 04/05		
		1-32	✓1-8 ✗ 25-32	04/05	05/06	06/07	5-9%	10-14%	>15%
<b>Adult Social Work</b>									
1	Staff qualification – the percentage of care staff who are qualified, working in care homes for older people	12		-	55.1	58.5			
2	Staff qualification – the percentage of care staff who are qualified, working in care homes for other adults	3	✓	-	78.6	75.0			
3	Privacy - percentage of residential care places occupied by older people that are in single rooms	22		89.7	90.1	89.7			
4	Privacy - percentage of residential care places occupied by older people that have en-suite facilities	3	✓	90.8	90.0	89.4			
5	Privacy - percentage of residential places occupied by other adults that are in single rooms	12		97.4	97.9	97.9			
6	Privacy - percentage of residential places occupied by other adults that have en-suite facilities	3	✓	97.8	97.9	96.6			
7	Home care - total hours as a rate per 1,000 population aged 65+	27	✗	298.8	299.8	316.1	✓		
8	Home care - number of home care clients aged 65+ receiving personal care as a percentage of clients	3	✓	91.0	91.1	94.0			
9	Home care - number of home care clients aged 65+ receiving care in evenings/overnight as a percentage of clients	3	✓	48.6	40.2	40.5			✗
10	Home care - number of home care clients aged 65+ receiving care at weekends as a percentage of clients	2	✓	69.2	75.8	77.5		✓	
11	Respite care - total overnight respite nights provided for older people aged 65+ per 1,000 population	28	✗	-	167.1	194.5			
12	Respite care - percentage of respite nights not in a care home aged 65+	19		-	0.0	0.0			
13	Respite care - total daytime respite hours provided for older people aged 65+ per 1,000 population	27	✗	-	436.1	320.4			
14	Respite care - percentage of daytime respite not in a day centre aged 65+	1	✓	-	0.0	100.0			
15	Respite care - total overnight respite nights provided for people aged 18-64 per 1,000 population	27	✗	-	32.0	31.4			
16	Respite care - percentage of respite nights not in a care home aged 18-64	17		-	0.0	3.3			
17	Respite care - total daytime respite hours provided for people aged 18-64 per 1,000 population	27	✗	-	20.8	28.3			
18	Respite care - percentage of daytime respite not in a day centre aged 18-64	1	✓	-	0.0	100.0			
19	Social enquiry reports - the proportion of reports submitted by the social work department to the courts by the due date	11		99.8	99.4	99.5			
20	Probation - the proportion of new probationers seen by a supervising officer within one week	5	✓	82.7	96.4	93.0		✓	
21	Community service - the average hours per week taken to complete community service orders	12		4.0	3.9	3.6			✗
<b>Benefits Administration</b>									
22	Administration costs - the overall gross administration cost (£) per council tax or housing benefit application	12		-	-	41.18			
23	New claims - the average time (days) taken to process new claims	17		-	30.8	31.7			

## West Lothian

	Measure	Rank in 06/07		PI measurement			Better ✓ or worse ✗ since 04/05		
		1-32	✓1-8 ✗ 25-32	04/05	05/06	06/07	5-9%	10-14%	>15%
<b>Education &amp; Children's Services</b>									
24	Primary schools - the percentage of schools in which the ratio of pupils to available places is between 61% and 100%	24		57.6	58.5	53.8			✗
25	Secondary schools - the percentage of schools in which the ratio of pupils to available places is between 61% and 100%	7	✓	90.9	90.9	90.9			
26	Supervision - percentage of children made subject to a supervision order that were seen by a supervising officer within 15 days	11		87.2	90.4	95.0			✓
27	Staff qualification – the percentage of care staff in residential homes for children who are qualified	4	✓	-	75.0	74.4			
28	Respite care - total overnight respite nights provided per 1,000 population	28	✗	-	25.6	25.9			
29	Respite care - percentage of respite nights not in a care home	11		-	29.2	37.2			
30	Respite care - total daytime respite hours provided for children per 1,000 population	27	✗	-	339.1	292.0			
31	Respite care - percentage of daytime respite hours provided not in a day centre	1	✓	-	100.0	100.0			
<b>Corporate Management</b>									
32	Sickness absence - the percentage of working days lost through sickness absence for chief officers and local government employees	17		5.3	5.8	5.8			✗
33	Sickness absence - the percentage of working days lost through sickness absence for craft employees	15		4.6	5.5	6.2			✗
34	Sickness absence - the percentage of working days lost through sickness absence for teachers	13		3.5	3.9	3.6			
35	Litigation claims - number of claims per 10,000 population	20		39.7	37.5	35.8			✓
36	Equal opportunities policy - percentage of highest paid 2% of earners among council employees that are women	17		29.2	30.2	32.3			✓
37	Equal opportunities policy - percentage of highest paid 5% of earners among council employees that are women	21		37.2	35.6	37.8			
38	Public access - percentage of public service buildings that are suitable and accessible to disabled people	22		21.7	30.4	35.8			✓
39	Council tax - the cost of collecting council tax per dwelling (£) (see note 2)	3	✓	7.99	7.13	8.05			
40	Council tax - the percentage of council tax income for the year that was collected in the year (see note 2)	22		93.0	93.5	93.8			
41	Invoice payment - the percentage of invoices paid within 30 days	2	✓	90.9	91.6	92.3			
42	Asset management - proportion of GIA that is in satisfactory condition	7	✓	-	-	76.4			
43	Asset management - percentage of operational buildings that are suitable for their current use	13		-	-	70.5			

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		1-32	✓1-8 ✗ 25-32	04/05	05/06	06/07	5-9%	10-14%	>15%
<b>Cultural and Community Services</b>									
44	Sport and Leisure Management - the number of attendances per 1,000 population for all pools	11		4,357	3,931	4,069			✗
45	Indoor facilities - the number of attendances per 1,000 population	8	✓	4,788	4,977	5,406			✓
46	Museum services - the number of visits to/usages of council funded or part funded museums per 1,000 population	15		-	-	651			
47	Museum services - the number of visits to/usages of council funded or part funded museums that were in person per 1,000 population	10		-	-	631			
48	Stock turnover – the percentage of the national target met for replenishing lending stock for adults	6	✓	86.0	79.0	82.1			
49	Stock turnover – the percentage of the national target met for replenishing lending stock for children and teenagers	23		63.3	93.7	44.0			✗
50	Use of libraries – the number of visits to libraries per 1,000 population	23		-	-	4771			
51	Use of libraries – the number of borrowers as a percentage of the resident population	8	✓	26.9	27.3	25.7			
52	Learning centre and learning access points - number of users as a percentage of the resident population			4.3	4.7	<u>4.7</u>			
53	Learning centre and learning access points - number of time terminals are used per 1,000 population			433.2	526.8	<u>561.0</u>			
<b>Development Services</b>									
54	Processing time – the percentage of householder applications dealt with within two months	1	✓	94.1	94.3	97.8			
55	Processing time – the percentage of all applications dealt with within two months	4	✓	85.4	83.2	78.1			✗
<b>Housing</b>									
56	Tenancy changes - the percentage of rent loss due to voids	3	✓	0.50	0.60	0.60			✗
57	Tenancy changes - the percentage of dwellings that were not low demand that were re-let within four weeks	2	✓	-	90.9	93.8			
58	Tenancy changes - the average time (days) to re-let houses that are not low demand	1	✓	-	13	11			
59	Rent arrears - current tenant arrears as a percentage of the net amount of rent due in the year (see note 2)	1	✓	2.8	3.2	2.8			
60	Rent arrears - the percentage of current tenants owing more than 13 weeks' rent at the year end, excluding those owing less than £250 (see note 2)	4	✓	1.8	2.3	1.7			✓
61	Rent management - the proportion of tenants giving up their tenancy during the year that were in rent arrears (see note 2)	20		-	-	47.5			
62	Rent management - the average number of weeks rent owed by tenants leaving in arrears (see note 2)	4	✓	-	-	7.72			
63	Rent management - the percentage of former tenant arrears written off or collected during the year (see note 2)	15		-	-	33.3			
64	Council house sales - the percentage of sales completed within 26 weeks	5	✓	83.1	82.6	91.2			✓
65	Homelessness - average time (weeks) between presentation and completion of duty by the council for those cases assessed as homeless or potentially homeless	21		16.0	14.6	21.0			✗
66	Homelessness - percentage of cases reassessed as homeless or potentially homeless within 12 months of previous case being completed	21		16.5	9.9	7.2			✓

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		1-32	✓1-8 ✗ 25-32	04/05	05/06	06/07	5-9%	10-14%	>15%
<b>Protective Services</b>									
67	Food hygiene - the percentage of premises with a minimum inspection frequency of 12 months or less, that were inspected on time	1	✓	-	99.4	100.0			
68	Domestic noise complaints - the average time (hours) between the time of the complaint and attendance on site: Requiring attendance on site	FTR		-	-	FTR			
69	Domestic noise complaints - the average time (hours) between the time of the complaint and attendance on site: Dealt with under Part V of the Antisocial Behaviour (Scotland) Act 2004	13		-	-	1.0			
70	Consumer complaints - the percentage of complaints processed within 14 days of receipt	26	✗	76.0	55.4	58.7			✗
71	Business advice requests - the percentage of requests dealt with within 14 days of receipt	29	✗	97.5	91.4	88.8	✗		
72	Inspection of trading premises - the percentage of premises in high and medium risk inspection level that were inspected on time	7	✓	98.2	98.0	98.7			
<b>Roads &amp; Lighting</b>									
73	Carriageway condition - percentage of network that should be considered for maintenance treatment	7	✓	32.1	35.3	41.8			✗
74	Traffic light repairs - the percentage of repairs completed within 48 hours	20		87.9	91.9	92.3	✓		
75	Street light repairs - the percentage of repairs completed within seven days	30	✗	94.1	89.0	82.7			✗
76	Road network restrictions - the percentage of council and private bridges assessed that failed to meet the European standard of 40 tonnes	6	✓	4.4	3.9	3.0			✓
<b>Waste Management</b>									
77	Refuse collection - the net cost per property (£) of refuse collection (see note 2)	25	✗	52.88	65.53	70.61			✗
78	Refuse collection - the net cost per property (£) of refuse disposal (see note 2)	21		55.84	64.03	69.19			✗
79	Refuse collection - the number of complaints per 1,000 households	27	✗	104.0	98.7	68.5			✓
80	Recycling - of the municipal waste collected by the authority, the percentage that was recycled	8	✓	18.1	27.7	34.5			✓
81	Cleanliness - overall cleanliness index achieved (see note 2)	13		67	72	71	✓		
82	Abandoned Vehicles - proportion of abandoned vehicles removed within 14 days (see note 2)	17		-	-	80.0			
		✓1-8	32						
		✗ 25-32	12						

Data features	Symbol	04/05	05/06	06/07
No Service	(NS)	0	0	0
Failure to report	(FTR)	0	0	1
Unreliable data	(underlined)	0	0	2

### Notes

1. An underlined measurement indicates unreliable data.
2. This measure is presented in family groups in Section 3.
3. Unreliable data has not been ranked.

### Reason for unreliable determination 2006/07

**52-53** - A new system for recording statistics for this indicator was implemented mid-year. The council have been unable to provide reliable information from this system in respect of 2006/07.

Count of measures showing significant change since 2004/05	
<b>Improvement</b>	
5-9%	7
10-14%	4
>15%	5
<b>Decline</b>	
5-9%	5
10-14%	2
>15%	9