

Minutes

Management Team

Tuesday 23 March 2021, 10.00am

TEAMS Meeting

Present:

Diane McGiffen (Chair)
Stephen Boyle
Antony Clark
Fiona Kordiak
Fraser McKinlay
Lorna McEwan (Minutes)

Apologies:

There were no apologies.

In attendance:

Angela Canning, Audit Director, Performance Audit and Best Value
Mark Taylor, Audit Director, Audit Services
Michelle Borland, Business Manager, Performance Audit and Best Value
David Blattman, HR&OD Manager
Martin Walker, Associate Director, Corporate Performance and Risk
Simon Ebbett, Communications Manager

1. Minutes of meeting 16 March 2021

The draft minutes dated 16 March 2021 were considered and Management Team agreed that these were an accurate record of the meeting.

2. Confidential item

This item forms part of a separate confidential minute.

3. Confidential item

This item forms part of a separate confidential minute.

4. Covid-19 verbal update

Martin Walker, Associate Director, Corporate Performance and Risk, Simon Ebbett, Communications Manager, and David Blattman, HR&OD Manager, joined the meeting.

Martin Walker provided a verbal update on developments in relation to Covid-19.

During discussion, Management Team noted the one-minute remembrance silence at 12:00 today and that around 28 million UK vaccinations had taken place, with 2.1 million of these taking place in Scotland. Martin also highlighted the recent local outbreak in West Lothian.

Simon highlighted the movement between the EU and UK government regarding the import/export of vaccines from Europe. Management Team also noted the recent email sent by Simon in respect of the British Academy report, published today on the forthcoming decade.

Following discussion, Management Team welcomed the update.

Martin Walker, Simon Ebbett, and David Blattman left the meeting.

5. Draft Management Team agenda: 30 March 2021

Management Team noted the proposed agenda for the meeting of Management Team on 30 March 2021, with the addition of a further discussion in respect of leadership group capacity.

6. Any other business

There was no other business for discussion.

7. Date of next meeting

The next meeting of Management Team will take place on 30 March 2021.